

Agenda

Section Chairs and Treasurers Orientation

July 24, 2017 ~ Hatton Sumners Conference Room, Texas Law Center

For materials, visit:

<http://sbotsections.com/new-chairs-orientation/>

10:30	Introductions, Roll Call and Pledge of Allegiance	Hon. Pat Pirtle, Vice Chair Council of Chairs Committee
10:35	Welcome and President's Update	Tom Vick, President State Bar of Texas
10:50	A Year in the Life of a Section Chair	Tina Green, Past Chair Tax Section and Former Section Representative to the Board of Directors
11:00	Section Finances and Treasurer's Duties	Rhonda Bridges, Sections Accountant State Bar of Texas
11:30	Legislative and Other Section Positions	KaLyn Laney, Asst. Deputy Director State Bar of Texas
11:45	State Bar Legal Counsel: Bylaws, Board Policy Manual Contracts, Open, Meetings, Open Records & Section Membership Lists	John Sirman, Legal Counsel State Bar of Texas
12:00	Break – Lunch Provided	
12:30	Preserving our Legal Heritage: Welcome to the Archives Department of the State Bar	Caitlin Bumford, Archival Specialist Archives Dept., State Bar of Texas
12:45	Access to Justice Update and Pro Bono Opportunities for Sections	Trish McAllister, Executive Director Texas Access to Justice Commission
1:05	Parliamentary Procedure and How to Run a Meeting	Audrey Moorehead, Section Rep., Section Representatives to the Board of Directors Committee
1:25	Hit the Ground Running: Working With the Sections Department	Tracy Nuckols, Manager Sections Department, State Bar of Texas
2:00	Eblasts and Electronic Newsletters	Bre Binder, Technology & Events Sections Department, State Bar of Texas
2:15	Q&A	
2:30	Adjourn	